



WARREN COUNTY  
COMMUNITIES OF CHOICE

**Warren County Board of Health  
January 2, 2009**

The Warren County Board of Health met on Friday January 2, 2009 at 2:00 p.m. in the Board of Supervisors room on the second floor of the Administrative Building, 301 North Buxton St., Indianola, IA 50125. Board members present were: Dr. Zachary, Larry Gittins, M.D. Heavilin, and Karen Ohnemus.

The meeting was called to order at 2:14 p.m.

Other attendees included: Bobette Miller BOH secretary, Jodene DeVault RN WCHS Administrator, Curt Coghlan WCEH (Environmental Health) Administrator

Heavilin moved to approve agenda with one addition, Gittins seconded, unanimous

Heavilin moved to approve minutes as written, seconded by Gittins, unanimous

Heavilin moved to nominate Dr. D. Zachary as Board of Health Chair, Gittins seconded, unanimous

Gittins moved to nominate Heavilin as Vice Chair, seconded by Heavilin, unanimous

Heavilin moved to continue meeting dates to be on the first Friday of each month with the exceptions of the July meeting which will be held on July 10, 2009 and January 2010 which will be held on January 8, 2010 at 2:00 p.m. in the afternoon.

Discussion regarding changing or altering the time of the day of the meeting. No action at this time.

**Environmental Health, Assessment, Ongoing Business**

Director gave reports; all reports given were received, and filed.

Director gave the Liberty Center Update.

**Environmental Health, Policy Development, New Business**

Discussion regarding Contractor's Certification & Ordinance changes

**Environment Health, Assurance, New Business**

Performance review given to WCEVH Director

Gittins moved to approve a 3% salary increase for Curt Coghlan for successful completion of 6 month probationary period, seconded by Heavilin, unanimous

**Health Services, Assessment, Ongoing Business**

Communicable disease report was given, received, and filed

**Health Services, Policy Development, New Business**

Heavilin moved to approve and authorize chair to sign the Lead Grant application, Gittins seconded, unanimous

Gittins moved to approve and authorize chair to sign Finance policy, Heavilin seconded, unanimous

Gittins moved to approve policy of mileage/travel of Family Support and authorization for chair to sign, K Ohnemus seconded, unanimous.

Heavilin moved to table contract for MCH Contract w/Marion County until further clarification is received, seconded by Ohnemus, unanimous

**Health Services, Assurance, Ongoing Business**

Director gave reports; all reports given, received, and filed

Closed Session at 4:04 p.m.

Closed Session ended at 4:20

Next meeting date will be February 6, 2009 at 2:00 p.m.

Meeting adjourned at 4:21 p.m.

Respectfully submitted,  
Bobette Miller