



WARREN COUNTY  
COMMUNITIES OF CHOICE

Warren County Board of Health  
December 5, 2008

The Warren County Board of Health met on Friday November 7, 2008 at 2:00 p.m. in the Board of Supervisors room on the second floor of the Administrative Building, 301 North Buxton St., Indianola, IA 50125. Board members present were: M.D. Heavilin, Dr. Zachary, Karen Ohnemus, and Larry Gittins arrived around 3:00 p.m.

Members absent were: Barb Ohnemus

The meeting was called to order at 2:35 p.m.

Other attendees included: Dena Dittmer, Jodene DeVault RN BSN, WCHS Administrator, Curt Coghlan WCEH Director

Heavilin moved to approve the November 7, 2008 minutes, seconded by K Ohnemus, unanimous

Heavilin moved to approve the agenda with no additions, seconded by K Ohnemus, unanimous

**Health Services, Policy Development, New Business**

The Conflict of Interest forms and issues for BOH/staff were discussed and Dr. Zachary stated that this should be implemented and all Board of Health Members should sign a form as well as all Health Services employees.

**Environmental Health Services, Assessment, Ongoing Business**

Director gave reports; all reports given were received and filed

Director gave Liberty Center update

**Environmental Health, Assurance, New Business**

Heavilin moved to release Dena Dittmer from duties as Board of Health Secretary for the year 2009, and appoint Bobette Miller as Board of Health Secretary for the year 2009, seconded by K Ohnemus, unanimous

**Health Services, Assessment, Ongoing Business**

Communicable Disease report, flu update and School illness surveillance update was given by director

**Health Services, Policy Development, New Business**

Heavilin moved to approve the Confidentiality Policy as presented with the recommended changes to strike through all yellow highlighted wording as well as striking through the words "either in writing or verbally" and add a "period" after the word "information", seconded by Gittins, unanimous

**Health Services, Policy Development, New Business**

Gittins moved to approve the HCA Training Cost Reimbursement Policy and authorize chair to sign, seconded by Heavilin, unanimous

**Health Services, Policy Development, New Business**

Gittins moved to approve the Sliding Fee Policy and Sliding Fee Scale for Skilled Nursing & HCA/HH as presented and authorize chair to sign, seconded by K Ohnemus, unanimous

Heavilin moved to approve the Sliding Fee Scale for Office Visits as presented and authorize chair to sign, seconded by K Ohnemus, unanimous

**Health Services, Policy Development, New Business**

Director discussed mileage reimbursement

**Health Services, Policy Development, New Business**

K Ohnemus moved to approve the LPHSC Alternative Spending Plan, seconded by Gittins, unanimous  
No action taken on the MCH Contract, do not have the contract at this time.

**Health Services, Assurance, Ongoing Business**

Reports were given, received and filed

Next meeting date will be January 2, 2009 at 2:00 p.m.

The meeting was adjourned at 4:57 p.m.

Respectfully submitted,  
Dena Dittmer