

### **What does a Precinct election Official do?**

- \* Set up the polling place before the polls open
- \* Take the official oath, binding them to be impartial and ensure the integrity of the election
- \* Maintain order at the polls
- \* Meet the public and guide them through the voting process
- \* Determine the eligibility of the voters
- \* Guard the ballots, never leaving them unprotected
- \* Close the polling place and complete election day paperwork
- \* Transport results to the County Auditor

### **What are the requirements and qualifications of a Precinct Election Official?**

- \* Must be registered to vote in Warren County
- \* Must not be an opposed candidate or be closely related to any opposed candidate on the ballot
- \* Must be a TEAM PLAYER
- \* Must be willing to accept a small payment for a BIG SERVICE

### **Do Precinct Election Officials receive any training before Election Day?**

- \* A paid 2 hour 'school of instruction' is held before each Primary and General Election
- \* Attendance is required for Primary and General Elections
- \* New workers also receive on-the-job training from experienced Election Officials
- \* Periodically special certification training classes are held to provide updated Iowa Election Law information

### **When are elections held?**

- \* Elections are always held on Tuesdays
- \* **School Elections** are held on the 2<sup>nd</sup> Tuesday in September in odd numbered years. Polls usually open at 7:00 a.m., but school districts may choose to open at noon. Polls close at 8:00 p.m.
- \* **City Elections** are held on the 1<sup>st</sup> Tuesday after the 1<sup>st</sup> Monday of November in odd numbered years. Polls usually open at 7:00 a.m., but some cities may choose to open at noon. Polls close at 8:00 p.m.
- \* **Primary Elections** are held on the 1<sup>st</sup> Tuesday after the 1<sup>st</sup> Monday in June of even numbered years. Polls open at 7:00 a.m. and close at 9:00 p.m. statewide.
- \* **General Elections** are held on the 1<sup>st</sup> Tuesday after the 1<sup>st</sup> Monday in November of even numbered years. Polls open at 7:00 a.m. and close at 9:00 p.m. statewide.
- \* **Special Elections** are also held on Tuesdays; however, Iowa Law has reduced the number of days on which a Special Election may be held.

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